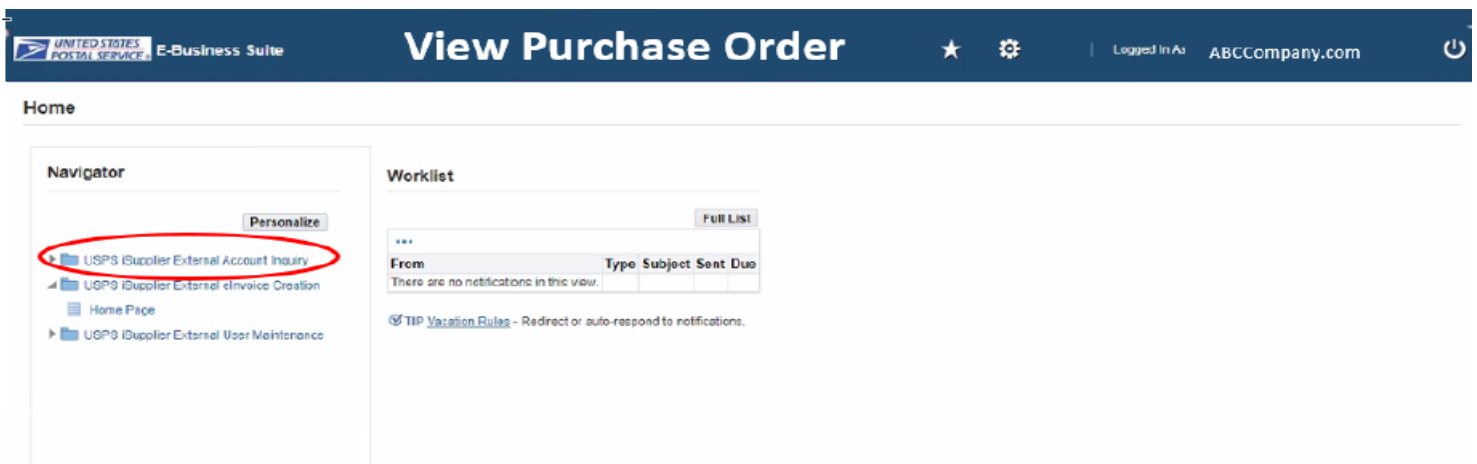


View Invoice and Payment

Suppliers can view details of payments and invoice history in iSupplier.

<https://einvoice.usps.com>

- Step 1**
- Select USPS iSupplier External Account Inquiry.



View Purchase Order | Logged In As: ABCCompany.com

Home

Navigator | Personalize

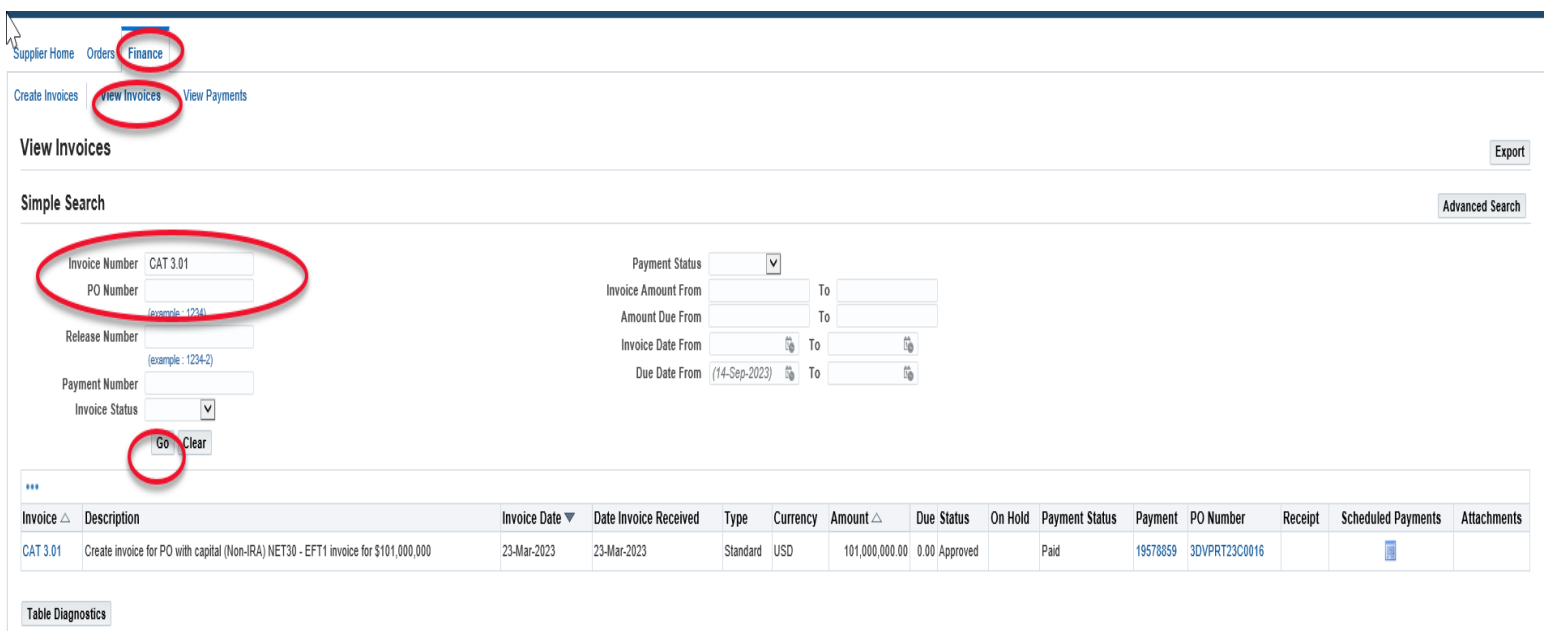
- USPS iSupplier External Account Inquiry
- USPS iSupplier External Invoice Creation
- Home Page
- USPS iSupplier External User Maintenance

Worklist | Full List

From	Type	Subject	Sent	Due
There are no notifications in this view.				

TIP Variation Rules - Redirect or auto-respond to notifications.

- Step 2**
- Select the Finance tab.
 - Search using the invoice number or Purchase Order number.
 - POs must be entered in ALL CAPS and NO DASHES.
 - Select GO.



Supplier Home | Orders | **Finance**

Create Invoices | **View Invoices** | View Payments

View Invoices | Export

Simple Search | Advanced Search

Invoice Number: (circled in red)

PO Number: (example: 1234)

Release Number: (example: 1234-2)

Payment Number:

Invoice Status:

Payment Status:

Invoice Amount From: To:

Amount Due From: To:

Invoice Date From: To:

Due Date From: (14-Sep-2023) To:

Go | Clear (Go button circled in red)

Invoice	Description	Invoice Date	Date Invoice Received	Type	Currency	Amount	Due Status	On Hold	Payment Status	Payment	PO Number	Receipt	Scheduled Payments	Attachments
CAT 3.01	Create invoice for PO with capital (Non-IRA) NET30 - EFT1 invoice for \$101,000,000	23-Mar-2023	23-Mar-2023	Standard	USD	101,000,000.00	0.00 Approved		Paid	19578859	3DVPRT23C0016			

Table Diagnostics

- Step 3**
- Users will be able to see:
 - Invoice status
 - Payment status
 - Scheduled payments

Supplier Home | Orders | Finance

Create Invoices | View Invoices | View Payments

View Invoices

Simple Search Advanced Search

Invoice Number: CAT 3.01
 PO Number: (example: 1234)
 Release Number: (example: 1234-2)
 Payment Number: (example: 1234-2)
 Invoice Status:

Payment Status:
 Invoice Amount From: To:
 Amount Due From: To:
 Invoice Date From: To:
 Due Date From: (14-Sep-2023) To:

Go Clear

Invoice	Description	Invoice Date	Date Invoice Received	Type	Currency	Amount	Due Status	On Hold	Payment Status	Payment	PO Number	Receipt	Scheduled Payments	Attachments
CAT 3.01	Create invoice for PO with capital (Non-IRA) NET30 - EFT1 invoice for \$101,000,000	23-Mar-2023	23-Mar-2023	Standard	USD	101,000,000.00	0.00 Approved		Paid	19578859	3DVPRT23C0016			

Table Diagnostics

- Select the Invoice number hyperlink to view more details on invoice.

Supplier Home | Orders | Finance

Create Invoices | View Invoices | View Payments

Finance: View Invoices >

Standard Invoice: CAT 3.01 (Total USD 101,000,000.00)

Currency= USD

General

Invoice Date: 23-Mar-2023
Status: Approved
 On Hold:
 Batch: ISP_INVOICE_20230323
 Attachments: None
 Supplier: OSHKOSH DEFENSE LLC
 Supplier Site: 1
 Address: XX XXX XXXX
 XXXXXXX, WI XXXXXXXXXX

Amount Summary

Item	101,000,000.00
Freight	0.00
Miscellaneous	0.00
Tax	0.00
Prepayment	0.00
Retainage	0.00
Withholding Tax	0.00
Total	101,000,000.00

Payment Information

Paid	95,950,000.00
Discount Taken	5,050,000.00
Due	0.00
Status	Paid
Payment Date	24-MAR-2023
Payment	19578859
Term	5%15NET30

Invoice Lines | Scheduled Payments | Hold Reasons

Line	Type	Description	Qty	UOM	Price	Tax Included	Amount	Retainage	Status	PO Number	PO Line	PO Shipment	Buyer	Receipt
1	Item	50,000 NEXT GENERATION DELIVERY VEHICLES IN ACCORDANCE WITH U.S. POSTAL SERVICE STATEMENT OF WORK CONFIGURED WITH INTERNAL COMBUSTION ENGINE AND BATTERY ELECTRIC POWERTRAINS. THE PRODUCTION YEAR 1 MODEL MIX CANNOT BE CHANGED AFTER THE DELI	101000000	DOLLARS	1.00		101,000,000.00	0.00	Approved	3DVPRT23C0016	1	1	Tran, altrinh T	

