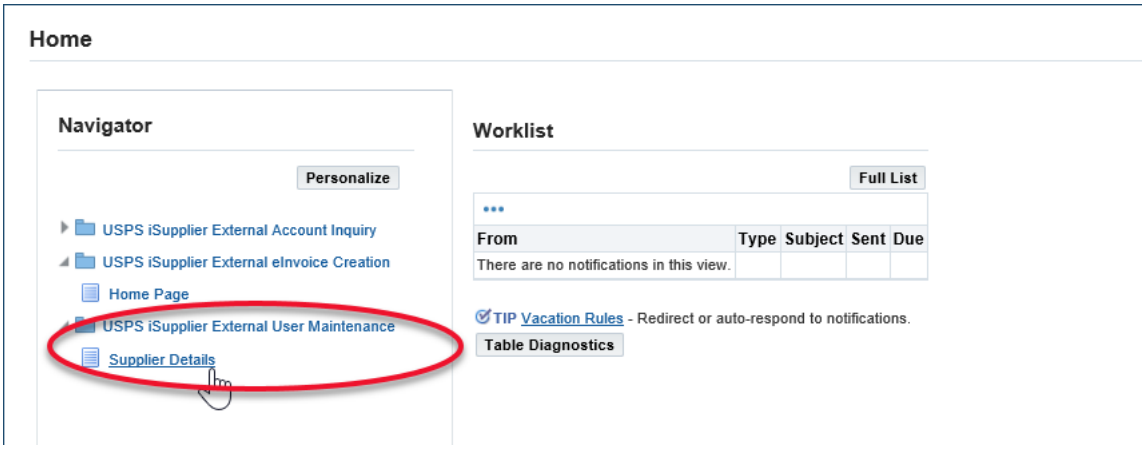
Deactivate Users

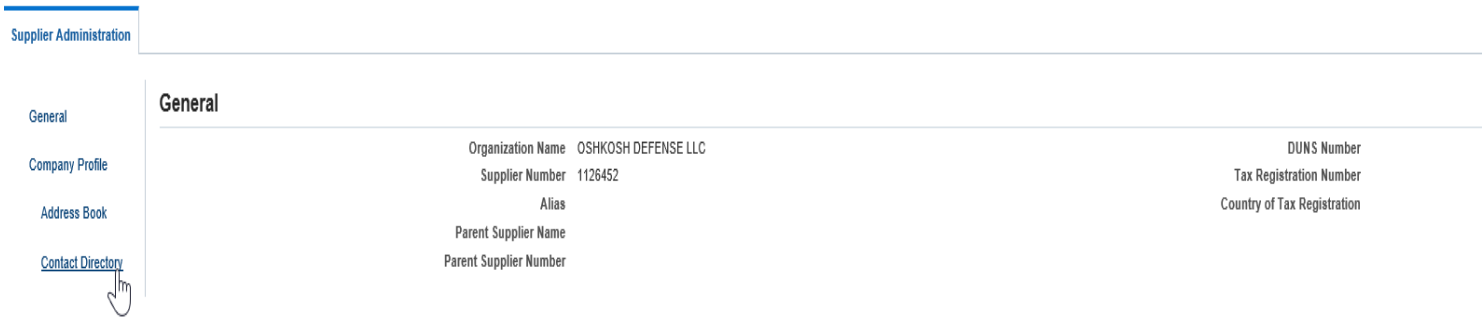
Existing Admin users can add or update users in iSupplier.

https://einvoice.usps.com

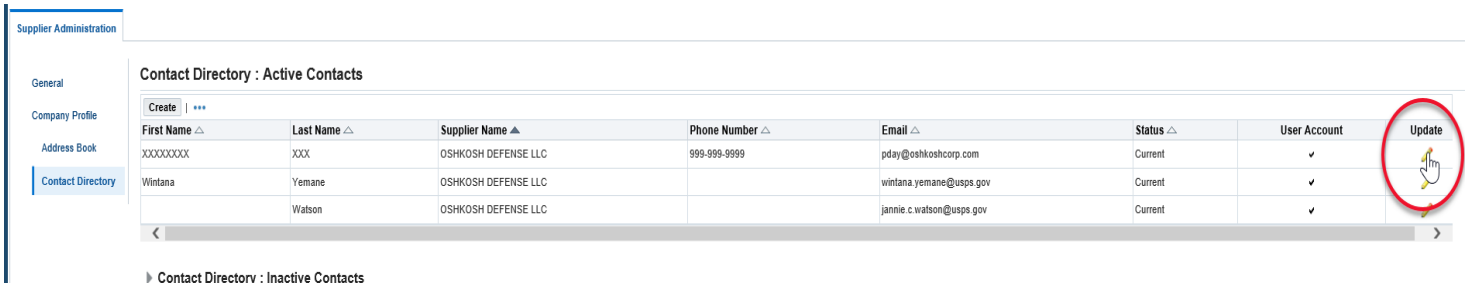
Step 1 Select USPS iSupplier External User Maintenance.



Step 2 Select Contact Directory.

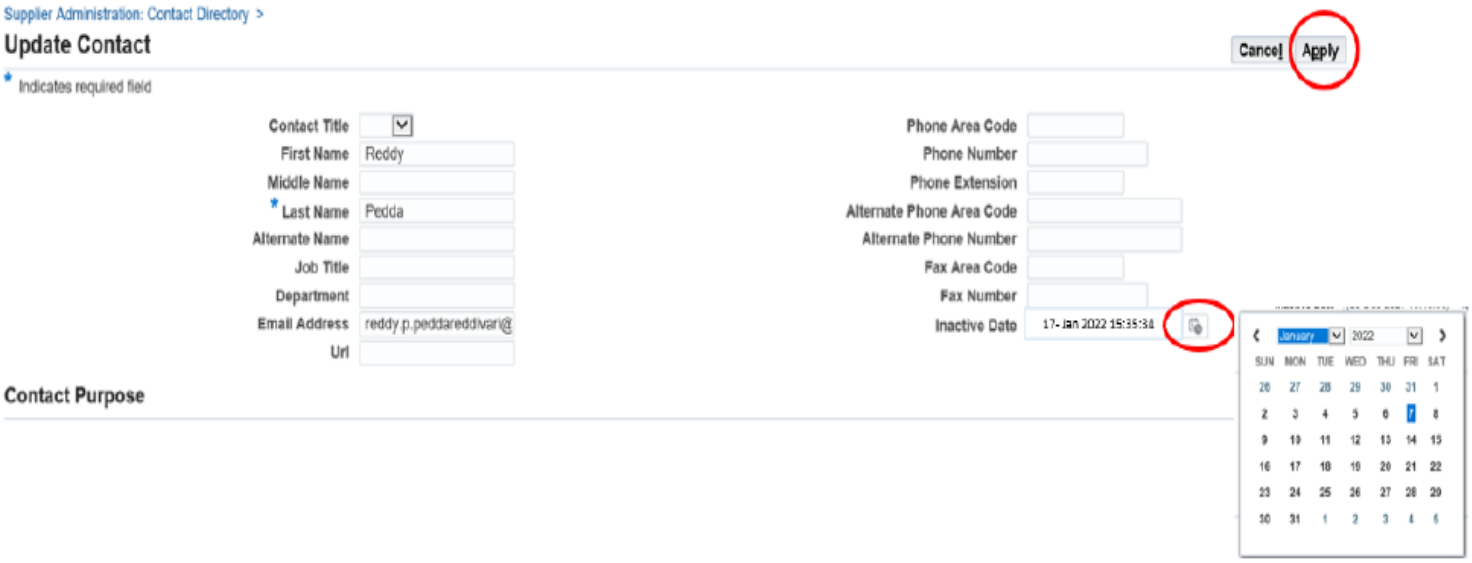


Step 3 To deactivate user, select Update on up on the right hand side.



Step 4

- Select Inactive Data from Pop-up.
- Select Apply.
- Select Confirm.



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