

MPFR Data Entry Page

1. "Transfer From" Facility Information

Type of Distribution Consolidated: Originating
Facility Name & Type: Tulsa P&DC
Street Address: 2132 S 91st East Ave
City: Tulsa
State: OK
5D Facility ZIP Code: 74141
Retail & Delivery District: Southern
Retail & Delivery Area: AR-OK
Finance Number: [REDACTED]
Current 3D ZIP Code(s): 740-741, 743-747, 749
Shape: All
Miles to "Transfer To" Facility: 115
Processing Region: Western
Processing Division: Southwest
Plant Manager: Frederic Jermany (A)
Sr. Division Director: Larry Wagener



2. "Transfer To" Facility Information

Facility Name & Type: Oklahoma City P&DC
Street Address: 4025 W Reno Ave
City: Oklahoma City
State: OK
5D Facility ZIP Code: 73125
Retail & Delivery District: AR-OK
Retail & Delivery Area: Southern
Finance Number: [REDACTED]
Current 3D ZIP Code(s): 730-731, 734-738, 748
Shape: All
Processing Region: Western
Processing Division: Southwest
Plant Manager: Sean R Walton
Sr. Division Director: Larry Wagener

3. Background Information

Start of Study: Jan-10-2024
Date Range of Data: Jan-01-2023 Dec-31-2023
Bargaining Unit Hours per Year: 1750
EAS Hours per Year: 1840

4. Other Information

Regional Vice President: John Di Peri
Vice President, Proc & Maint Ops: Dane A Coleman
Division Coordinator: [REDACTED]
HQ MPFR Coordinator: [REDACTED]

MPFR Approval Signatures

Transfer From Facility Name and Type: Tulsa P&DC
 Facility ZIP Code: 74141
 Finance Number: [REDACTED]
 Current SCF ZIP Code(s): 740-741, 743-747, 749

Type of Distribution Consolidated: Originating

Transfer To Facility Name and Type: Oklahoma City P&DC Shape: All
 Facility ZIP Code: 73125
 Finance Number: [REDACTED]
 Current SCF ZIP Code(s): 730-731, 734-738, 748

Transfer To Facility Name and Type: Shape:
 Facility ZIP Code:
 Finance Number:
 Current SCF ZIP Code(s):

ACKNOWLEDGEMENT OF ACCOUNTABILITY - I acknowledge that I am accountable for respecting and supporting the integrity of all official postal reporting systems, including financial reports and those relating to compliance with contracting, complement, or similar efforts involving the investment and expenditure of funds, as well as all systems to service to our customers.

TRANSFER FROM FACILITY:

Plant Manager:
Frederic Jermany (A)
Printed Name

E-SIGNED by Frederic.J Jermany
 on 2024-04-25 12:17:26 CDT

Signature Date

Southwest Sr. Division Director
Larry Wagener
Printed Name

E-SIGNED by Larry.R Wagener
 on 2024-04-26 07:29:20 CDT

Signature Date

TRANSFER TO FACILITY:

Plant Manager:
Josh Hallman for Sean R Walton
Printed Name

E-SIGNED by JOSHUA.W HALLMAN
 on 2024-04-26 15:42:47 CDT

Signature Date

Southwest Sr. Division Director:
Larry Wagener
Printed Name

E-SIGNED by Larry.R Wagener
 on 2024-04-26 07:29:23 CDT

Signature Date

REGION:

Western Regional Vice President:
John Di Peri
Printed Name

E-SIGNED by JOHN.J DIPERI
 on 2024-04-29 11:11:55 CDT

Signature Date

HEADQUARTERS:

Vice President, Proc & Maint Ops:
Dane A Coleman
Printed Name

E-SIGNED by DANE.A COLEMAN
 on 2024-04-30 08:36:45 CDT

Signature Date

Comments: _____

Executive Summary

Transfer From Facility Name and Type: Tulsa P&DC
Street Address: 2132 S 91st East Ave
City, State: Tulsa, OK
Current 3D ZIP Code(s): 740-741, 743-747, 749
Type of Distribution to Consolidate: Originating

Transfer To Facility Name and Type: Oklahoma City P&DC
Current 3D ZIP Code(s): 730-731, 734-738, 748
Transfer To Facility Name and Type: 0
Current 3D ZIP Code(s):

Miles between facilities: 115

Miles between facilities: 0

Summary of MPFR Analysis

Savings / Costs

Mail Processing Craft Workhour Savings =	<u>\$480K - \$630K</u>	From Processing Tab
Management Workhour Savings =	<u>\$270K - \$360K</u>	From Management Complement Tab
Transportation Savings =	<u>\$2.3M - \$3M</u>	From Logistics Tab
Maintenance Savings =	<u>\$530K - \$700K</u>	From Site A Maintenance Tab
Space Savings =	<u>\$0</u>	
Total Annual Savings =	<u>\$3.6M- \$4.7M</u>	
Total One-Time Costs =	<u>\$0</u>	From One-Time Costs Tab
Total First Year Savings =	<u>\$3.6M- \$4.7M</u>	

Staffing Positions

Net Craft Position Loss =	<u>15</u>	From Craft Complement Tab
Net Management Position Loss =	<u>3</u>	From Management Complement Tab

Service Standard Impacts

There will be no changes to Service Standards due to this MPFR.

There will be an expected 264 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

Summary Narrative

Background

The Tulsa OK P&DC is a postal owned facility that processes originating and destinating volumes for the service area of SCFs 740, 741, 743, 744, 745, 746, 747, 749. The Tulsa facility is 362,851 square feet. The Tulsa facility is located 115 miles from the Oklahoma City OK P&DC. The Mail Processing Facility Review (MPFR) proposal to move originating letters, flats, and parcels from Tulsa OK P&DC to Oklahoma City OK P&DC was announced on 1/10/2024 under the Delivering for America plan, which includes strategies for the development of a mail processing network that enables more precise, efficient, and reliable service. By using best-in-class logistics practices, the Postal Service is driving efficiency and service performance improvement to fuel revenue growth and customer retention.

Facility Future

The Tulsa OK facility is not closing and will remain open and be modernized as a Local Processing Center.

Customer Service Impacts

Retail and business mail acceptance services currently provided at the Tulsa OK facility would not change due to the MPFR implementation. A local postmark is still available at retail service counters.

There are no changes to collection box times.

Service Standard Impacts

There will be no changes to Service Standards due to this MPFR. There will be an expected 264 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

Local Workforce Impact

There will be no career layoffs as part of this initiative. The Postal Service is a responsible employer and will be working closely with the unions and management associations to work through this initiative. The Postal Service will follow requirements of the collective bargaining agreements where they apply and all applicable postal policies.

Financial Summary

The annual baseline for the MPFR study represents the period of January 1, 2023, through December 31, 2023.

The MPFR shows an estimated annual savings between \$3,600,000 - \$4,700,000. There are no projected one-time costs associated with this MPFR.

Savings / Costs		
Mail Processing Craft Workhour Savings	=	\$480K - \$630K
Management Workhour Savings	=	\$270K - \$360K
Transportation Savings	=	\$2.3M - \$3M
Maintenance Savings	=	\$530K - \$700K
Space Savings	=	\$0
Total Annual Savings	=	\$3.6M - \$4.7M
Total One-Time Costs	=	\$0
Total First Year Savings	=	\$3.6M - \$4.7M

Mail Processing Employee Impacts

The MPFR is projecting an annual mail processing savings between \$480,000 to \$630,000. The Tulsa OK P&DC MPFR identified a net reduction of 8 craft positions and 0 management positions. Organization Design will determine the future Oklahoma City OK P&DC management staffing.

Net Craft Staffing Impacts - Both Sites											
Tulsa P&DC				Oklahoma City P&DC				Net Impacts			
Processing	Maintenance	Logistics	Total	Processing	Maintenance	Logistics	Total	Net Proc	Net Maint	Net Log	Net Total
-61	-7	0	-68	53	0	0	53	-8	-7	0	-15

Net Management Impacts											
Tulsa P&DC				Oklahoma City P&DC				Net Impacts			
Processing	Maintenance	Logistics	Total	Processing	Maintenance	Logistics	Total	Net Proc	Net Maint	Net Log	Net Total
-2	-3	0	-5	2	0	0	2	0	-3	0	-3

Maintenance

The MPFR is projecting an annual maintenance savings between \$530,000 to \$700,000 due to supporting different equipment sets. The MPFR identified a net reduction of 7 craft positions and 3 management positions. Maintenance staffing packages will be performed after implementation of this MPFR to determine actual impacts.

Transportation

The MPFR shows an annual savings between \$2,300,000 to \$3,000,000 due to modifying and eliminating existing HCR service. The MPFR has identified no staffing impacts at this time.

Space Impacts and One-Time Costs

There are no proposed one-time costs for this MPFR. Any space in Tulsa OK P&DC made available due to the transfer of operations to Oklahoma City OK P&DC would be evaluated for future utilization.

Conclusion

The Tulsa OK facility will remain open and be modernized as a Local Processing Center. There will be no career layoffs as part of this initiative.

The Tulsa OK P&DC to Oklahoma City OK P&DC MPFR projects an annual savings between \$3.6M to \$4.7M with no proposed one-time costs.

This go-forward plan for the Tulsa OK facility will help USPS achieve the core goals of our Delivering for America plan: financial sustainability for our organization and improved service reliability for our customers.

Map of Service Areas



740-741, 743-747, 749 Tulsa

730-731, 734-738, 748 Oklahoma City

Craft Complement

Career Impacts by Craft - Tulsa P&DC Only								
Processing (F1) Clerks			Processing (F1) Mail Handlers			Other Career Craft		Total
Clerk Impact	PSEs On-Rolls	Career Clerk (Clerk - PSEs)	Mailhandler Impact	MHAs On-Rolls	Career Mailhandler (MH - MHAs)	Maintenance Impact	Logistics Impact	All Craft Impacts
-34	30	-4	-27	17	-10	-7	0	-21

This is only the impact to the Tulsa facility

Clerk & Mailhandler reductions are a fluid number based on flexible workforce staffing (pre-career) upon implementation

Net Craft Staffing Impacts - Both Sites											
Tulsa P&DC				Oklahoma City P&DC				Net Impacts			
Processing	Maintenance	Logistics	Total	Processing	Maintenance	Logistics	Total	Net Proc	Net Maint	Net Log	Net Total
-61	-7	0	-68	53	0	0	53	-8	-7	0	-15

This impact takes both sites into account and reflects the Organizational impact.

This is used to determine the F1 Savings in the MPFR workbook.

Net Craft Impacts	
F1 Mail Proc.	-8
F3A Logistics	0
F3B Maint.	-7
Total	-15

Management Complement

Management Impacts - Tulsa Only			
Tulsa P&DC			
Processing	Maintenance	Logistics	Total
-2	-3	0	-5

This is only the impact to the Tulsa facility

Net Management Impacts											
Tulsa P&DC				Oklahoma City P&DC				Net Impacts			
Processing	Maintenance	Logistics	Total	Processing	Maintenance	Logistics	Total	Net Proc	Net Maint	Net Log	Net Total
-2	-3	0	-5	2	0	0	2	0	-3	0	-3

This impact takes both sites into account and reflects the Organizational impact.
This is used to determine the F1 Savings in the MPFR workbook.

Summary for Workbook

	Net Management Impacts	Management Savings \$
F1 Proc.	0	\$0
F3A Logistics	0	\$0
F3B Maint.		
Total		
Estimated Savings Range		\$270K - \$360K

Function Hourly Rate

OM to Payroll Staffing Condition Report

Run Date: 4/30/2024

SAP Organizational Management Data			Payroll Form 50 Data				
Occupation	Series/Code	Title	Total Authorized	On Rolls Count	Variance		LDC
					On Rolls - Authorized	Func	
	23020031	EXEC PLANT MANAGER (4)	1	1	0	8	80
	23550054	MGR MAINTENANCE	1	1	0	3B	35
	23157145	MGR PROCESSING SUPPORT	1	1	0	0	1
	23157140	MGR DISTRIBUTION OPERATIONS	1	1	0	1	10
	8960028	INDUSTRIAL ENGINEER (PROCESSING)	2	1	-1	0	3
	23550028	MGR MAINTENANCE OPERATIONS	2	2	0	3B	35
	23157141	MGR DISTRIBUTION OPERATIONS	1	1	0	1	10
	23150105	PROCESSING SUPPORT SPECIALIST	1	1	0	0	3
	23550030	MAINTENANCE SUPPORT SPECIALIST	1	1	0	3B	35
	23150067	MGR DISTRIBUTION OPERATIONS	1	1	0	1	10
	23550021	MGR MAINTENANCE SUPPORT	1	1	0	3B	35
	8960019	INDUSTRIAL ENGN TRAINEE (LV-01)	0	1	1	0	3
	23150106	PROCESSING SUPPORT SPECIALIST	2	2	0	0	8
	23150066	SUPV DISTRIBUTION OPERATIONS	11	10	-1	1	10
	23150103	SUPV DISTRIBUTION OPS (RELIEF)	2	0	-1	1	10
	23550010	SUPV MAINTENANCE OPERATIONS	7	6	0	3B	35
	23550066	SUPV MAINTENANCE OPS (RELIEF)	1	1	0	3B	35
	3180007	ADMINISTRATIVE ASSISTANT (FLD)	1	1	0	8	82
Cost Center		Total	37	33	-2		
Report		Total	37	33			

Service Standard Impacts

Notes: There will be no changes to Service Standards due to this MPFR.

There will be an expected 264 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

	Upgrades	Downgrades
GAL	64	0
FCM	8	0
PER	0	0
MKT	64	0
PKG	64	0
GAH	64	0
Total	264	0

Customer Service Analysis

Transfer From Facility: Tulsa P&DC

Current 3-Digit ZIP Code(s): 740-741, 743-747, 749
 Data Extraction Date: 02/20/24

1. Collection Points

Number picked up before 1 p.m.
 Number picked up between 1-5 p.m.
 Number picked up after 5 p.m.
 Total Number of Collection Points

3-Digit ZIP Code: 740		3-Digit ZIP Code: 741		3-Digit ZIP Code: 743-747		3-Digit ZIP Code: 749	
Current		Current		Current		Current	
Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.
53	198	33	3	139	365	# 16	85
200	51	114	47	382	92	# 97	16
31	7	63	13	19	7	# 3	3
284	256	210	63	540	464	116	104

2. How many collection boxes are designated for "local delivery"?

3. How many "local delivery" boxes will be removed as a result of MPFR?

4. Delivery Performance Report

Southern District

% Carriers returning after 1700

Quarter/FY	Percent
Q2 2023	19.8%
Q3 2023	19.3%
Q4 2023	22.0%
Q1 2024	28.1%

5. Retail Unit Inside Transfer From Facility (Window Service Times)

	Current		Proposed	
	Start	End	Start	End
Monday	NA	NA	NA	NA
Tuesday	NA	NA	NA	NA
Wednesday	NA	NA	NA	NA
Thursday	NA	NA	NA	NA
Friday	NA	NA	NA	NA
Saturday	NA	NA	NA	NA

6. Business (Bulk) Mail Acceptance Hours

	Current		Proposed	
	Start	End	Start	End
Monday	NA	NA	NA	NA
Tuesday	NA	NA	NA	NA
Wednesday	NA	NA	NA	NA
Thursday	NA	NA	NA	NA
Friday	NA	NA	NA	NA
Saturday	NA	NA	NA	NA

7. Can customers obtain a local postmark in accordance with applicable policies in the *Postal Operations Manual*? Yes

8. Notes: _____

Transfer To Facility: Oklahoma City P&DC - All

Transfer To Facility: -

9. What postmark will be printed on collection mail?
 Line 1 _____
 Line 2 _____

One-Time Costs

MPE Relocation Costs

Building Modifications

Prep on Workroom Floor

Employee Relocation

Total \$0

Estimated One-Time Cost \$0

Processing

Tulsa OK P&DC			
Mail Mix	Current Facility Workload Content	Current Facility Workhours	Current Facility FTEs
Letters			104
Flats			26
Packages			113
Other			67
Grand Total			310

FY23 YTD workhour rate				
Mail Mix	Future Workload Content @ Current Facility	Current Workhours Used for Remaining Volume	Current Efficiency Index (EI) for Remaining Volume	Current FTEs for Remaining Volume
Letters			7,022	93
Flats			9,685	19
Packages			4,082	88
Other			5,216	50
Grand Total				250
Current On Rolls Impact				322
				(60)

Mail Mix	Volume Moving	Current Workhours for Volume Moving	Current Efficiency Index (EI) for Volume Moving	Current FTEs for Volume Moving	15% EI Imp. @ Transfer To Facility	Volume Moving @ 15% EI WH Imp. = Future Workhours @ Transfer To Facility	FTEs @ 15% EI Imp. @ Transfer To Facility	New Facility Change	\$ Savings
Letters			5,611	12	6,453		10	(2)	\$ 198,083
Flats			5,277	7	6,069		6	(1)	\$ 99,041
Packages			6,193	25	7,122		22	(3)	\$ 297,124
Other			3,261	17	3,750		15	(2)	\$ 198,083
Grand Total				61			53	(8)	\$ 792,330

Estimated Savings Range **\$480K - \$630K**

Maintenance

Major MPE Equipment List		
Equipment	Current Count	Future Count
AAA	2	0
ADUS		0
AFC5200	3	0
AFSM100AFSM100	2	2
AFTL	2	2
AFTU		
AGV_UP		
AIAFSM		
APBS	2	2
APPS		
ASD_DA	6	6
ATS IATSU	2	2
ATU	2	2
BCS		
BDS	5	0
CBIS		
CPFS		
GSF_DACFS_FACFS		
CIOS		
COMPACTCOMPACT		
CONTLCONTU		
CVY		
DICS	15	15
DIOSS	2	1
DPKRCULL	2	0
EAK		
ELEC		
EPPS		
FMPCS		
FRESFRES	1	1
FRS		
HDUMP	6	6
HQPS		
HSTS		
ICAFSM	1	0
LAN	1	1
LCREM	1	1
LCTACTACTS	2	2
LCUS		
LMS	3	2
MMS		
MSWYE	5	5
PABSPABS_ABPABS		
PVMS		
PKS		
PSM		
RBUS		
RCS		
SDLS/PS	1	1
SPS		
USS	1	1
VFS	3	0
D10 Conveyo Length		
1 ay T ansupo 1 System Length		
Pa cel Feed System (ncl sack conveyo)		

Current eWHEP Authorized						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
TULSA OK PDC	13	53	5	34	4	109

Current Cost						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
TULSA OK PDC	\$1,961,935	\$6,647,060	\$632,808	\$3,416,656	\$453,025	\$13,111,284

Total Maintenance Craft x 1799 Hrs x LDC Labor Rate	\$11,149,349
Total Maintenance EAS x 1783 Hrs x LDC Labor Rate	\$1,961,935
Total Annual Cost	\$13,111,284

LDC	Current Work Hrs	Future Work Hrs	Work Hrs Delta	FTE Delta	Estimated Cost
35			-5397	-3	-\$452,754
36			-12481	-7	-\$877,914
37			0	0	\$0
38			0	0	\$0
39			0	0	\$0
Grand Total			-17878	-10	-\$1,330,668

IV. Productive Workyear Factors

Productive workyear factors are for use in all decision analysis reports and contracting out versus in-house service analyses. These factors represent the number of workhours in a workyear and are used in conjunction with the local workhour rates (which include compensation and benefits) in order to determine the cost per workyear.

Bargaining Supervisor
1,783 hours 1,799 hours

For productive workyear factors for specific types and levels of employees, please refer to the Workhour Rates Memo. The rates provided in the memo are fully loaded and include fringe benefits, servicewide costs, and applicable lump sum payments.

The site where the latest Workhour Rates Memo is located can be accessed using the following link: <https://blue.usps.gov/capex/page2.htm>

Future						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
TULSA OK PDC	10	46	5	34	4	99

Future Cost						
TULSA OK PDC	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
	\$1,509,181	\$5,769,146	\$632,608	\$3,416,656	\$453,025	\$11,780,616

Total Maintenance Craft x 1799 Hrs x LDC Labor Rate	\$10,271,435
Total Maintenance EAS x 1783 Hrs x LDC Labor Rate	\$1,509,181
Total Annual Cost	\$11,780,616

Savings	
Maintenance Craft Work Hour Savings	\$877,914
Maintenance EAS Work Hour Savings	\$452,754
Total Annual Savings	\$1,330,668

Total Employee Reduction	10	Estimated Savings Range	\$530K \$700K
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SSS/FTE	(\$133,066.79)
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Note: Calculation include projected Operat onal Maintenance hours, 2A - M sce laneous Equipment hours, 2C - Additional Requir ements hours, and LDC 36 FMO hours.

DC Code	Work Hour Rate
35	
36	
37	
38	
39	

Logistics

Route	Current Annual Mileage	Annual Mileage Change	RPM	Current Annual Cost	Proposed Annual Cost	Annual Cost Change
381Z5 HCR						(\$33,598.26)
607L3 HCR						(\$40,754.57)
640M9 HCR						(\$167,592.95)
67013 HCR						(\$153,900.66)
72023 HCR						(\$222,162.43)
72710 HCR						(\$225,186.97)
73011 HCR						\$0.00
730PE HCR						(\$498,569.04)
740A1 HCR						(\$316,545.59)
740N2 HCR						(\$578,741.08)
740N3 HCR						(\$138,982.14)
75112 HCR						\$0.00
753AE HCR						(\$388,894.37)
753U2 HCR						(\$856,224.50)
770L1 HCR						(\$65,390.33)
840L3 HCR						(\$91,698.39)
Grand Total						(\$3,778,241.29)

Estimated Savings Range	\$2.3M - \$3M
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0 Net Craft Impacts