

# MPFR Data Entry Page

## 1. "Transfer From" Facility Information

**Type of Distribution Consolidated:** Originating  
**Facility Name & Type:** Peoria IL P&DC  
**Street Address:** 95 State St  
**City:** Peoria  
**State:** IL  
**5D Facility ZIP Code:** 61601  
**Retail & Delivery District:** Illinois 2  
**Retail & Delivery Area:** Central  
**Finance Number:** [REDACTED]  
**Current 3D ZIP Code(s):** 613-616  
**Shape:** Letters, Flats  
**Miles to "Transfer To" Facility:** 88  
**Processing Region:** Eastern  
**Processing Division:** Westshores  
**Postmaster or Plant Manager:** Sally Taylor  
**Sr. Division Director:** Frank Veal

## 2. "Transfer To" Facility Information

**Facility Name & Type:** South Suburban IL P&DC  
**Street Address:** 6801 SW 73rd St  
**City:** Bedford Park  
**State:** IL  
**5D Facility ZIP Code:** 60499  
**Retail & Delivery District:** Illinois 2  
**Retail & Delivery Area:** Central  
**Finance Number:** [REDACTED]  
**Current 3D ZIP Code(s):** 463-464, 604-606, 608  
**Processing Region:** Eastern  
**Processing Division:** Westshores  
**Plant Manager:** Charlesten Anderson  
**Sr. Division Director:** Frank Veal

## 3. Background Information

**Start of Study:** Jan-10-2024  
**Date Range of Data:** Jan-01-2023                      Dec-31-2023  
**Bargaining Unit Hours per Year:** 1750  
**EAS Hours per Year:** 1840

## 4. Other Information

**Regional Vice President:** Todd Hawkins  
**Vice President, Proc & Maint Ops:** Dane A. Coleman  
**Division Coordinator:** [REDACTED]  
**HQ MPFR Coordinator:** [REDACTED]

# MPFR Approval Signatures

Transfer From Facility Name and Type: Peoria IL P&DC  
Facility ZIP Code: 61601  
Finance Number: [REDACTED]  
Current SCF ZIP Code(s): 613-616  
Type of Distribution Consolidated: Originating  
Transfer To Facility Name and Type: South Suburban IL P&DC  
Facility ZIP Code: 60499  
Finance Number: [REDACTED]  
Current SCF ZIP Code(s): 463-464, 604-606, 608

ACKNOWLEDGEMENT OF ACCOUNTABILITY - I acknowledge that I am accountable for respecting and supporting the integrity of all official postal reporting systems, including financial reports and those relating to compliance with contracting, complement, or similar efforts involving the investment and expenditure of funds, as well as all systems to service to our customers.

**TRANSFER FROM FACILITY:**

**Postmaster or Plant Manager:**

E-SIGNED by SALLY.A TAYLOR  
on 2024-04-12 07:15:46 CDT

**Sally Taylor**

Printed Name

Signature

Date

**Sr. Division Director:**

E-SIGNED by Frank Veal  
on 2024-04-12 10:06:45 CDT

**Frank Veal**

Printed Name

Signature

Date

**TRANSFER TO FACILITY:**

**Plant Manager:**

E-SIGNED by Charlesten Anderson  
on 2024-04-11 13:15:06 CDT

**Charlesten Anderson**

Printed Name

Signature

Date

**Sr. Division Director:**

E-SIGNED by Frank Veal  
on 2024-04-12 10:06:47 CDT

**Frank Veal**

Printed Name

Signature

Date

**REGION:**

**Regional Vice President:**

E-SIGNED by Todd.S Hawkins  
on 2024-04-16 11:11:20 CDT

**Todd Hawkins**

Printed Name

Signature

Date

**HEADQUARTERS:**

**Vice President, Proc & Maint Ops:**

E-SIGNED by DANE.A COLEMAN  
on 2024-04-16 11:17:23 CDT

**Dane A. Coleman**

Printed Name

Signature

Date

Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

# Executive Summary

**Transfer From Facility Name and Type:** Peoria IL P&DC

**Street Address:** 95 State St

**City, State:** Peoria , IL

**Current 3D ZIP Code(s):** 613-616

**Type of Distribution to Consolidate:** Originating

**Miles between facilities:** 88

**Transfer To Facility Name and Type:** South Suburban IL P&DC

**Current 3D ZIP Code(s):** 463-464, 604-606, 608

## Summary of MPFR Analysis

### Savings / Costs

Mail Processing Craft Workhour Savings =	<u>\$180K - \$240K</u>	From Processing Tab
Management Workhour Savings =	<u>\$0</u>	From Management Complement Tab
Transportation Savings =	<u>\$1.1M - \$1.5M</u>	From Logistics Tab
Maintenance Savings =	<u>\$380k - \$500K</u>	From Site A Maintenance Tab
Space Savings =	<u>\$0</u>	
<b>Total Annual Savings =</b>	<b><u>\$1.7M - \$2.2M</u></b>	
<b>Total One-Time Costs =</b>	<b><u>\$0</u></b>	From One-Time Costs Tab
<b>Total First Year Savings =</b>	<b><u>\$1.7M - \$2.2M</u></b>	

### Staffing Positions

Net Craft Position Loss =	<u>8</u>	From Craft Complement Tab
Net Management Position Loss =	<u>0</u>	From Management Complement Tab

### Service Standard Impacts

There will be no changes to Service Standards due to this MPFR.

There will be an expected 632 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

# Summary Narrative

## Background

The Peoria IL P&DC is a postal owned facility that processes originating and destinating volumes for the service area of SCFs 613-616. The Peoria IL facility is 114,586 square feet. The Peoria facility is located 88 miles from the South Suburban Processing and Distribution Center (PDC). The Mail Processing Facility Review (MPFR) proposal to move originating mail from Peoria P&DC to South Suburban P&DC was announced on 1/10/2024 under the Delivering for America plan, which includes strategies for the development of a mail processing network that enables more precise, efficient, and reliable service. By using best-in-class logistics practices, the Postal Service is driving efficiency and service performance improvement to fuel revenue growth and customer retention.

## Facility Future

The Peoria facility is not closing and will remain open and be modernized as a Local Processing Center.

## Customer Service Impacts

Retail and business mail acceptance services currently provided at the Peoria facility would not change due to the MPFR implementation. A local postmark is still available at the retail service counter. The co-located Post Office is the nearest retail services location with services expected to remain unchanged.

There are no changes to collection box times.

## Service Standard Impacts

There will be no changes to Service Standards due to this MPFR. There will be an expected 632 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

## Local Workforce Impact

There will be no career layoffs as part of this initiative. The Postal Service is a responsible employer and will be working closely with the unions and management associations to work through this initiative. The Postal Service will follow requirements of the collective bargaining agreements where they apply and all applicable postal policies.

## Financial Summary

The annual baseline for the MPFR study represents the period of January 1, 2023, through December 31, 2023.

The MPFR shows an estimated annual savings between \$1,700,000 to \$2,200,000.

<b>Savings / Costs</b>		
Mail Processing Craft Workhour Savings	=	<b>\$180K - \$240K</b>
Management Workhour Savings	=	<b>\$0</b>
Transportation Savings	=	<b>\$1.1M - \$1.5M</b>
Maintenance Savings	=	<b>\$380k - \$500K</b>
Space Savings	=	<b>\$0</b>
<b>Total Annual Savings</b>	=	<b>\$1.7M - \$2.2M</b>
<b>Total One-Time Costs</b>	=	<b>\$0</b>
<b>Total First Year Savings</b>	=	<b>\$1.7M - \$2.2M</b>

## Mail Processing Employee Impacts

The MPFR is projecting an annual mail processing savings between \$180,000 - \$240,000. The Peoria P&DC MPFR identified a net reduction of 3 craft positions and 0 management positions. Organization Design will determine the future South Suburban P&DC management staffing.

<b>Net Craft Staffing Impacts - Both Sites</b>											
Peoria P&DC				South Suburban P&DC				Net Impacts			
Processing	Maintenance	Logistics	Total	Processing	Maintenance	Logistics	Total	Net Proc	Net Maint	Net Log	Net Total
-18	-5	0	-23	15	0	0	15	-3	-5	0	-8

<b>Net Management Impacts</b>											
Peoria P&DC				South Suburban P&DC				Net Impacts			
Processing	Maintenance	Logistics	Total	Processing	Maintenance	Logistics	Total	Net Proc	Net Maint	Net Log	Net Total
0	0	0	0	0	0	0	0	0	0	0	0

## Maintenance

The MPFR is projecting an annual maintenance savings between \$380,000 to \$500,000 due to supporting different equipment sets. The MPFR identified a net reduction of 5 craft positions and 0 management positions. Maintenance staffing packages will be performed after implementation of this MPFR to determine actual impacts.

## **Transportation**

The MPFR shows an annual savings between \$1,100,000 to \$1,500,000 due to modifying and eliminating existing HCR service. The MPFR has identified no staffing impacts at this time.

## **Space Impacts and One-Time Costs**

There is no proposed one-time cost due to equipment relocation costs for this MPFR. Any space in Peoria P&DC made available due to the transfer of operations to the South Suburban P&DC would be evaluated for future utilization.

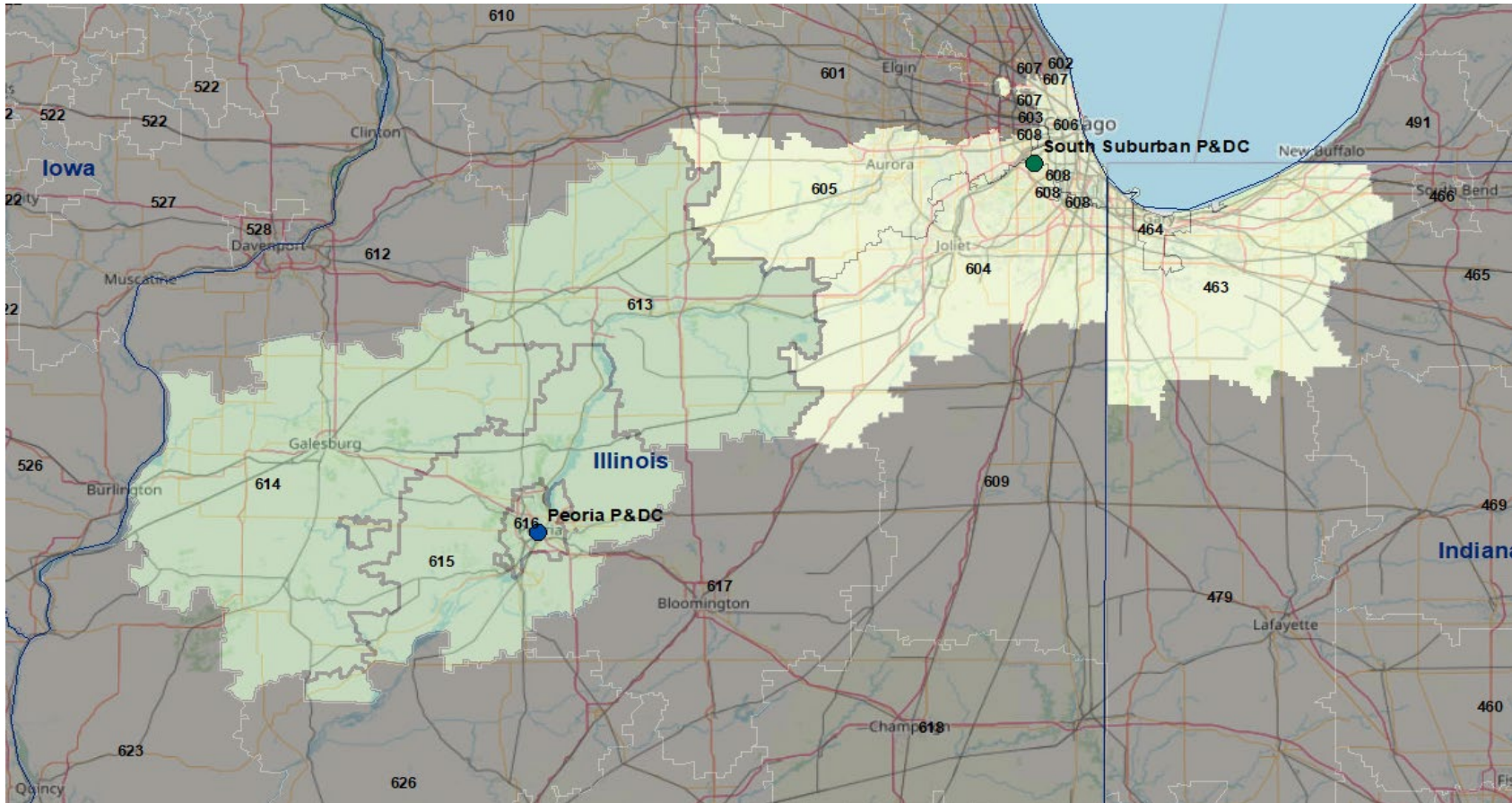
## **Conclusion**

The Peoria facility will remain open and be modernized as a Local Processing Center. There will be no career layoffs as part of this initiative.

The Peoria P&DC to South Suburban P&DC MPFR projects an annual savings is between \$1,700,000 to \$2,200,000 with no proposed one-time costs.

This go-forward plan for the Peoria IL facility will help USPS achieve the core goals of our Delivering for America plan: financial sustainability for our organization and improved service reliability for our customers.

# Map of Service Areas



**613-616 Peoria**

**463-464, 604-606, 608 South Suburban**

## Craft Complement

Career Impacts by Craft - Peoria P&DC Only								
Processing (F1) Clerks			Processing (F1) Mail Handlers			Other Career Craft		Total
Clerk Impact	PSEs On-Rolls	Career Clerk (Clerk - PSEs)	Mailhandler Impact	MHAs On-Rolls	Career Mailhandler (MH - MHAs)	Maintenance Impact	Logistics Impact	All Craft Impacts
-7	5	-2	-11	2	-9	-5	0	-16

This is only the impact to the Peoria facility

Clerk & Mailhandler reductions are a fluid number based on flexible workforce staffing (pre-career) upon implementation

Net Craft Staffing Impacts - Both Sites											
Peoria P&DC				South Suburban P&DC				Net Impacts			
Processing	Maintenance	Logistics	Total	Processing	Maintenance	Logistics	Total	Net Proc	Net Maint	Net Log	Net Total
-18	-5	0	-23	15	0	0	15	-3	-5	0	-8

This impact takes both sites into account and reflects the Organizational impact.

This is used to determine the F1 Savings in the MPFR workbook.

Net Craft Impacts	
F1 Mail Proc.	-3
F3A Logistics	0
F3B Maint.	-5
<b>Total</b>	<b>-8</b>



# Management Complement

Management Impacts - Peoria Only			
Peoria P&DC			
Processing	Maintenance	Logistics	Total
0	0	0	0

This is only the impact to the Peoria facility

Net Management Impacts											
Peoria P&DC				South Suburban P&DC				Net Impacts			
Processing	Maintenance	Logistics	Total	Processing	Maintenance	Logistics	Total	Net Proc	Net Maint	Net Log	Net Total
0	0	0	0	0	0	0	0	0	0	0	0

This impact takes both sites into account and reflects the Organizational impact.

This is used to determine the F1 Savings in the MPFR workbook.

### Summary for Workbook

	Net Management Impacts	Management Savings \$
F1 Proc.	0	
F3A Logistics	0	
F3B Maint.	0	
<b>Total</b>	<b>0</b>	
Estimated Savings Range		\$0

Function	Hourly Rate
F1	

### OM to Payroll Staffing Condition Report

Run Date: 1/12/2024

SAP Organizational Management Data		Payroll Form 50 Data				
Occupation Series/Code	Title	Total Authorized	On Rolls Count	Variance On Rolls - Authorized	Func	LDC
	PEORIA IL P&DC					
23020038	PLANT MANAGER	1	1	0	8	80
23150087	MGR DISTRIBUTION OPERATIONS (SDA)	3	3	0	1	10
16407040	MGR MAINTENANCE	1	1	0	3B	35
23150106	PROCESSING SUPPORT SPECIALIST	1	1	0	0	3
23150066	SUPV DISTRIBUTION OPERATIONS	1	3	2	1	10
23550010	SUPV MAINTENANCE OPERATIONS	2	2	0	3B	35
23550022	SUPV MAINTENANCE SUPPORT	1	1	0	3B	35
Cost Center	Total	10	12	2		

# MPE Inventory

Transfer From Facility: Peoria IL P&DC

Transfer To Facility: South Suburban IL P&DC

Data Extraction Date: 01/12/24

Equipment Type	(1) Current Number	(2) Proposed Number	(3) Difference
ADUS			0
AFCS	2	0	(2)
AFCS 200			0
AFSM100	1	1	0
APBS			0
APPS			0
CIOSS			0
DBCS	4	4	0
DIOSS	2	2	0
HOPS			0
HSTS			0
HSUS			0
LCREM	1	1	0
LCTS			0
LCUS			0
PSM			0
RCS			0
SIPS			0
SPSS			0
USS			0
PIV			0
MaRS			0
Slim Sorter			0
FRS			0

Equipment Type	(4) Current Number	(5) Proposed Number	(6) Difference	(7) Excess Equipment	(8) Relocation Costs
ADUS			0	0	
AFCS			0	2	
AFCS 200	7	7	0	0	
AFSM100	3	3	0	0	
APBS			0	0	
APPS			0	0	
CIOSS			0	0	
DBCS	23	23	0	0	
DIOSS	7	7	0	0	
HOPS			0	0	
HSTS			0	0	
HSUS			0	0	
LCREM	1	1	0	0	
LCTS	5	5	0	0	
LCUS			0	0	
PSM			0	0	
RCS	3	3	0	0	
SIPS	2	2	0	0	
SPSS	1	1	0	0	
USS			0	0	
PIV			0	0	
MaRS			0	0	
Slim Sorter					
FRS			0	0	

\$0

Mail Processing Equipment Relocation Costs: \$0 (This number is carried forward to One-Time Costs)

(9) Notes: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

## Customer Service Analysis

Transfer From Facility: Peoria IL P&DC

3-Digit ZIP Code: 613-616

Data Extraction Date: 01/08/24

1. Collection Points	3-Digit ZIP Code: 613		3-Digit ZIP Code: 614		3-Digit ZIP Code: 615		3-Digit ZIP Code: 616	
	Current		Current		Current		Current	
	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.
Number picked up before 1 p.m.	25	103	41	146	13	109	16	14
Number picked up between 1-5 p.m.	158	80	102	28	102	32	39	44
Number picked up after 5 p.m.	23	6	18	3	32	7	15	6
Total Number of Collection Points	206	189	161	177	147	148	70	64

2. How many collection boxes are designated for "local delivery"?

3. How many "local delivery" boxes will be removed as a result of MPFR?

4. Delivery Performance Report

% Carriers returning after 1700

Quarter/FY	Percent
QTR2/FY23	36.4%
QTR3/FY23	35.5%
QTR4/FY23	36.8%
QTR1/FY24	40.5%

5. Retail Unit Inside Transfer From Facility (Window Service Times)

	Current		Proposed	
	Start	End	Start	End
Monday	7:30	18:00	7:30	18:00
Tuesday	7:30	18:00	7:30	18:00
Wednesday	7:30	18:00	7:30	18:00
Thursday	7:30	18:00	7:30	18:00
Friday	7:30	18:00	7:30	18:00
Saturday	8:00	16:00	8:00	16:00

6. Business (Bulk) Mail Acceptance Hours

	Current		Proposed	
	Start	End	Start	End
Monday	9:00	18:00	9:00	18:00
Tuesday	9:00	18:00	9:00	18:00
Wednesday	9:00	18:00	9:00	18:00
Thursday	9:00	18:00	9:00	18:00
Friday	9:00	18:00	9:00	18:00
Saturday	Closed	Closed	Closed	Closed

7. Can customers obtain a local postmark in accordance with applicable policies in the *Postal Operations Manual*? Yes

8. Notes: \_\_\_\_\_

Transfer To Facility: South Suburban IL P&DC

9. What postmark will be printed on collection mail?

Line 1 \_\_\_\_\_  
Line 2 \_\_\_\_\_

## Service Standard Impacts

Notes: There will be no changes to Service Standards due to this MPFR.

There will be an expected 632 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

	Upgrades	Downgrades
FCM	324	0
MKT	4	0
PER	300	0
PKG	4	0
<b>TOTAL</b>	<b>632</b>	<b>0</b>

# One-Time Costs

MPE Relocation Costs

Building Modifications

Prep on Workroom Floor

Employee Relocation

Total \$0

Estimated One-Time Cost \$0

# Processing

PEORIA IL P&DC			
Mail Mix	Current Facility Workload Content	Current Facility Workhours	Current Facility FTEs
Letters			35
Flats			10
Packages			10
Other			32
<b>Grand Total</b>			<b>87</b>

Mail Mix	Future Workload Content @ Current Facility	Current Workhours Used for Remaining Volume	FY23 YTD workhour rate	
			Current Efficiency Index (EI) for Remaining Volume	Current FTEs for Remaining Volume
Letters			9,491	26
Flats			7,824	9
Packages			5,250	9
Other			661	27
<b>Grand Total</b>				<b>71</b>
Current On Rolls				97
Impact				(16)

Mail Mix	Volume Moving	Current Workhours for Volume Moving	Current Efficiency Index (EI) for Volume Moving	Current FTEs for Volume Moving	15% EI Imp. @ Transfer To Facility	Volume Moving @ 15% EI WH Imp. = Future Workhours @ Transfer To Facility	FTEs @ 15% EI Imp. @ Transfer To Facility	New Facility Change	\$ Savings
Letters			4,350	10	5,002		8	(2)	\$ 198,083
Flats			10,283	1	11,826		1	-	\$ -
Packages			2,207	1	2,539		1	-	\$ -
Other			504	6	580		5	(1)	\$ 99,041
<b>Grand Total</b>				<b>18</b>			<b>15</b>	<b>(3)</b>	<b>\$ 297,124</b>

Estimated Savings Range	<b>\$180K - \$240K</b>
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Major MPE Equipment List		
Equipment	Current Count	Future Count
AAA		
ADUS		
AFC5200	2	0
AFSM100	1	1
AFTL		
AFTU		
AGV_UP		
AIAFSM		
APBS		
APPS		
ASD_DA		
ATSIATSU	1	1
ATU		
BCS		
BDS	2	0
CBS		
GFPS		
CFS_DACFS_FACFS		
CIOSS		
COMPACTCOMPACT		
CONTLCONTU		
CVY		
DBCS	4	4
DIOS	2	2
DPRRCULL	1	0
EAA		
ELEC		
EPSS		
FMPCS		
FRESFRES	1	1
FRS		
HDUMP	3	3
HCPS		
HSTS		
JKAFSM	1	0
LAN	1	1
LCREM	1	1
LCTSLSLCTS		
LCUS		
LMS	1	0
MARS		
MSWYB	5	5
PARSPARS_ABPARS		
PIVMS		
PRS	1	1
PSM		
RBUS		
RCS		
SOLUS/SIPS	1	1
SPSS		
USS		
VFS	3	0

Current eWHEP Authorized						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
PEORIA IL PDC	4	18	2	14	1	39

Current Cost						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
PEORIA IL PDC	\$603,672	\$2,257,492	\$253,043	\$1,406,858	\$113,256	\$4,634,322

Total Maintenance Craft x 1799 Hrs x LDC Labor Rate	\$4,030,650
Total Maintenance EAS x 1783 Hrs x LDC Labor Rate	\$603,672
<b>Total Annual Cost</b>	<b>\$4,634,322</b>

LDC	Current Work Hrs	Future Work Hrs	Work Hrs Delta	FTE Delta	Estimated Cost
35			0	0	\$0
36			-8915	-5	-\$627,081
37			0	0	\$0
38			0	0	\$0
39			0	0	\$0
Grand Total			-8915	-5	-\$627,081

**IV. Productive Workyear Factors.**

Productive workyear factors are for use in all decision analysis reports and contracting out versus in-house service analyses. These factors represent the number of workhours in a workyear and are used in conjunction with the local workhour rates (which include compensation and benefits) in order to determine the cost per workyear.

Bargaining Supervisor  
1,783 hours 1,799 hours

For productive workyear factors for specific types and levels of employees, please refer to the Workhour Rates Memo. The rates provided in the memo are fully loaded and include fringe benefits, service-wide costs, and applicable lump sum payments.

The site where the latest Workhour Rates Memo is located can be accessed using the following link: <https://blue.usps.gov/cape/bape2.htm>

Future						
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
PEORIA IL PDC	4	13	2	14	1	34

Future Cost						
PEORIA IL PDC	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
	\$603,672	\$1,630,411	\$253,043	\$1,406,858	\$113,256	\$4,007,241

Total Maintenance Craft x 1799 Hrs x LDC Labor Rate	\$3,403,569
Total Maintenance EAS x 1783 Hrs x LDC Labor Rate	\$603,672
<b>Total Annual Cost</b>	<b>\$4,007,241</b>

Savings	
Maintenance Craft Work Hour Savings	\$627,081
Maintenance EAS Work Hour Savings	\$0
<b>Total Annual Savings</b>	<b>\$627,081</b>

<b>Total Employee Reduction</b>	<b>-5</b>
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<b>Estimated Savings Range</b>	<b>\$380K - \$500K</b>
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\$\$\$/FTE	(\$125,416.22)
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Note: Calculation include projected Operational Maintenance hours, 2A - Miscellaneous Equipment hours, 2C - Additional Requirements hours, and LDC 36 FMO hours.

LDC Code	Work Hour Rate
35	
36	
37	
38	
39	

# Logistics

Route	Current Annual Mileage	Annual Mileage Change	RPM	Current Annual Cost	Proposed Annual Cost	Annual Cost Change
493M9 HCR						(\$499,269.68)
607M1 HCR						(\$155,082.12)
614L2 HCR						(\$96,725.11)
615FE HCR						(\$285,528.03)
615N7 HCR						(\$128,568.72)
632U8 HCR						(\$730,000.94)
<b>Grand Total</b>						<b>(\$1,895,174.60)</b>

<b>Estimated Savings Range</b>	<b>\$1.1M - \$1.5M</b>
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0 Net Craft Impacts