### **MPFR Data Entry Page**

### 1. "Transfer From" Facility Information

Type of Distribution Consolidated: Originating Only

Facility Name & Type: McAllen P&DC
Street Address: 620 E Pecan Blvd

City: McAllen

State: TX

5D Facility ZIP Code: 78501
Retail & Delivery District: TX-2
Retail & Delivery Area: Southern

**Finance Number:** 

Current 3D ZIP Code(s): 785

Shape: All

Miles to "Transfer To" Facility: 244

Processing Region: Western Processing Division: Southwest

Plant Manager: Brandon Batiste Sr. Division Director: Larry Wagener

### 2. "Transfer To" Facility Information

Facility Name & Type: San Antonio P&DC

Street Address: 10410 PERRIN BEITEL RD

City: San Antonio

State: TX

5D Facility ZIP Code: 78284
Retail & Delivery District: TX-3
Retail & Delivery Area: Southern

Finance Number:

**Current 3D ZIP Code(s):** 780 - 782, 788

Shape: All

Processing Region: Western
Processing Division: Southwest
Plant Manager: Kim Calderon
Sr. Division Director: Larry Wagener

#### 3. Background Information

Start of Study: Jan-10-2024

Date Range of Data: Jan-01-2023

**Bargaining Unit Hours per Year:** 1750

EAS Hours per Year: 1840

Dec-31-2023

#### 4. Other Information

Regional Vice President: John DiPeri Vice President, Proc & Maint Ops: Dane Coleman

**Division Coordinator: HQ MPFR Coordinator:** 

### **MPFR Approval Signatures**

Transfer From Facility Name and Type: Facility ZIP Code:	McAllen P&DC 78501		
Finance Number: Current SCF ZIP Code(s):	785		
Type of Distribution Consolidated:	Originating Only		
Transfer To Facility Name and Type: Facility ZIP Code: Finance Number: Current SCF ZIP Code(s):	San Antonio P&DC 78284 780 - 782, 788	Shape:	All
Transfer To Facility Name and Type: Facility ZIP Code: Finance Number: Current SCF ZIP Code(s):		Shape:	
	at I am accountable for respecting and supporting the integrity of all offi ent, or similar efforts involving the investment and expenditure of funds,		
TRANSFER FROM FACILITY:			
Plant Manager:	E-SIGNED by BRANDON BATISTE		
Brandon Batiste	on 2024-05-02 00:03:19 CDT		
Printed Name	Signature		Date
Southwest Sr. Division Director  Larry Wagener	E-SIGNED by Larry.R Wagener on 2024-05-02 14:19:40 CDT		
Printed Name	Signature		Date
TRANSFER TO FACILITY:			
Plant Manager:	E-SIGNED by Kimberly.A Calderon		
Kim Calderon	on 2024-05-03 10:07:34 CDT		
Printed Name	Signature		Date
Plant Manager:			
Printed Name	Signature		Date
Southwest Sr. Division Director:	E-SIGNED by Larry.R Wagener		
Larry Wagener	on 2024-05-02 14:19:43 CDT		
Printed Name	Signature	1	Date
Sr. Division Director:			
Printed Name	Signature		Date
REGION:			
Western Regional Vice President:	E-SIGNED by JOHN.J DIPERI		
John DiPeri	on 2024-05-03 12:23:14 CDT		
Printed Name	Signature		Date
HEADQUARTERS:			
Vice President, Proc & Maint Ops:	E-SIGNED by DANE.A COLEMAN		
	on 2024-05-04 20:48:55 CDT		
Dane Coleman Printed Name	Signature		Date
Comments:			
Similaria.			

### **Executive Summary**

Transfer From Facility Name and Type: McAllen P&DC

Street Address: 620 E Pecan Blvd

City, State: McAllen, TX

Current 3D ZIP Code(s): 785

Type of Distribution to Consolidate: Originating Only

Transfer To Facility Name and Type: San Antonio P&DC

**Current 3D ZIP Code(s):** 780 - 782, 788

Transfer To Facility Name and Type: 0

**Current 3D ZIP Code(s):** 

Miles between facilities: 244

Miles between facilities: 0

From Management Complement Tab

From Site A Maintenance Tab

From Logistics Tab

### **Summary of MPFR Analysis**

### Savings / Costs

Mail Processing Craft Workhour Savings = \$240K - \$320K From Processing Tab

Management Workhour Savings = \$180K - \$240K

Transportation Savings = \$1.7M - \$2.2M

Maintenance Savings = \$530K - \$700K

Space Savings = \$0

Total Annual Savings = \$2.7M - \$3.5M

Total One-Time Costs = \$0 From One-Time Costs Tab

Total First Year Savings = \$2.7M - \$3.5M

### **Staffing Positions**

Net Craft Position Loss = 11 From Craft Complement Tab

Net Management Position Loss = 2 From Management Complement Tab

### **Service Standard Impacts**

There will be no changes to Service Standards due to this MPFR.

There will be an expected 923 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

### **Summary Narrative**

#### Background

The McAllen, TX P&DC is a postal owned facility that processes originating and destinating volumes for the service area of SCF 785. The McAllen facility is 78,922 square feet. The McAllen facility is located 244 miles from the San Antonio TX P&DC. The Mail Processing Facility Review (MPFR) proposal to move originating letters, flats, and parcels from McAllen TX P&DC to San Antonio TX P&DC was announced on 01/10/24 under the Delivering for America plan, which includes strategies for the development of a mail processing network that enables more precise, efficient, and reliable service. By using best-in-class logistics practices, the Postal Service is driving efficiency and service performance improvement to fuel revenue growth and customer retention.

#### Facility Future

The McAllen facility is <u>not</u> closing and will remain open and be modernized as a Local Processing Center.

#### Customer Service Impacts

Retail and business mail acceptance services currently provided at the McAllen facility would not change due to the MPFR implementation. A local postmark is still available at retail service counters.

There are no changes to collection box times.

#### Service Standard Impacts

There will be no changes to Service Standards due to this MPFR. There will be an expected 923 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

#### Local Workforce Impact

There will be no career layoffs as part of this initiative. The Postal Service is a responsible employer and will be working closely with the unions and management associations to work through this initiative. The Postal Service will follow requirements of the collective bargaining agreements where they apply and all applicable postal policies.

#### Financial Summary

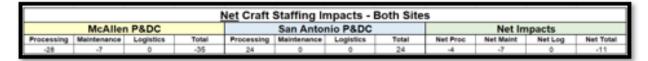
The annual baseline for the MPFR study represents the period of 1/1/23 to 12/31/23.

The MPFR shows an estimated annual savings between \$2,700,000 to \$3,500,00. There are no projected one-time costs associated with this MPFR.



#### Mail Processing Employee Impacts

The MPFR is projecting an annual mail processing savings between \$240K - \$320K. The McAllen MPFR identified a net reduction of 4 craft positions and 0 management positions. Organization Design will determine the future San Antonio P&DC management staffing.



Net Management Impacts											
McAllen P&DC				San Antonio P&DC				Net Impacts			
Processing	Maintenance	Logistics	Total	Processing		Logistics	Total	Net Proc	Net Maint	Net Log	Net Total
-1	-2	0	-3	1			1	0	-2	0	-2

#### Maintenance

The MPFR is projecting an annual maintenance savings between \$530K - \$700K due to supporting different equipment sets. The MPFR identified a net reduction of 7craft positions and 2 management positions. Maintenance staffing packages will be performed after implementation of this MPFR to determine actual impacts.

#### Transportation

The MPFR shows an annual savings between \$1.7M and \$2.2M due to modifying and eliminating existing HCR service. The MPFR has identified no staffing impacts at this time.

#### Space Impacts and One-Time Costs

There are no proposed one-time costs for this MPFR. Any space in McAllen made available due to the transfer of operations to San Antonio would be evaluated for future utilization.

#### Conclusion

The McAllen facility will remain open and be modernized as a Local Processing Center. There will be no career layoffs as part of this initiative.

The McAllen TX P&DC to San Antonio TX P&DC MPFR projects an annual savings between \$2.7M and \$3.5M with no proposed one-time costs.

This go-forward plan for the McAllen facility will help USPS achieve the core goals of our Delivering for America plan: financial sustainability for our organization and improved service reliability for our customers.

### **Map of Service Areas**



785 McAllen

780-782, 788 San Antonio

### **Craft Complement**

	Career Impacts by Craft - McAllen P&DC Only									
Processing (F1) Clerks			Process	ing (F1) Mail H	landlers	Other Ca	Total			
Clerk Impact	PSEs On-Rolls	Career Clerk (Clerk - PSEs)	Mailhandler Impact	MHAs On-Rolls	Career Mailhandler (MH - MHAs)	Maintenance Impact	Logistics Impact	All Craft Impacts		
-22	6	<u>-16</u>	-6	5	<u>-1</u>	<u>-7</u>	<u>0</u>	<u>-24</u>		

This is only the impact to the McAllen facility

Clerk & Mailhandler reductions are a fluid number based on flexible workforce staffing (pre-career) upon implementation

Net Craft Staffing Impacts - Both Sites											
	McAller	ո P&DC		San Antonio P&DC			Net Impacts				
Processing	Maintenance	Logistics	Total	Processing	Maintenance	Logistics	Total	Net Proc	Net Maint	Net Log	Net Total
-28	-7	0	-35	24	0	0	24	-4	-7	0	-11

This impact takes both sites into account and reflects the Organizational impact.

This is used to determine the F1 Savings in the MPFR workbook.

Net Craft Impacts						
F1 Mail Proc.	-4					
F3A Logistics	0					
F3B Maint.	-7					
Total	-11					

### **Management Complement**

Management Impacts - McAllen Only							
McAllen P&DC							
Processing	Maintenance	Logistics	Total				
-1	-2	0	-3				

This is only the impact to the McAllen facility

Net Management Impacts											
McAllen P&DC				San Antonio P&DC				Net Impacts			
Processing	Maintenance	Logistics	Total	Processing	Maintenance	Logistics	Total	Net Proc	Net Maint	Net Log	Net Total
-1	-2	0	-3	1	0		1	0	-2	0	-2

This impact takes both sites into account and reflects the Organizational impact.

This is used to determine the F1 Savings in the MPFR workbook.

**Summary for Workbook** 

	Net Management	Management
	Impacts	Savings \$
F1 Proc.	0	\$0
F3A Logistics	0	\$0
F3B Maint.	-	\$
Total	-2	\$
Estimated	\$180K - \$240K	

Function Hourly Rate F1 \$

OM to Payroll Staffing Condition Report

Run Date: 4/23/2024

	SAP Organizational Mana	gement Data			Payroll Forn	n 50 Data
				Variance		
Occupation		Total	On Rolls	On Rolls -		
Series/Code	Title	Authorized	Count	Authorized	Func	LDC
	MCALLEN TX P&DC					
23020038	PLANT MANAGER	1	1	0	8	80
23150067	MGR DISTRIBUTION OPERATIONS	3	3	0	1	10
16407040	MGR MAINTENANCE	1	1	0	3B	35
23150106	PROCESSING SUPPORT SPECIALIST	2	2	0	0	3
23150066	SUPV DISTRIBUTION OPERATIONS	3	3	0	1	10
23550010	SUPV MAINTENANCE OPERATIONS	2	2	0	3B	35
23550022	SUPV MAINTENANCE SUPPORT	0	1	1	3B	35
Report	Total	12	13	1		

### **Service Standard Impacts**

Notes: There will be no changes to Service Standards due to this MPFR.

There will be an expected 923 Origin/Destinating Pairs that will receive service performance upgrades and no service performance downgrades.

GAL
FCM
MKT
PER
PKG
GAH

Upgrade	Downgrade
247	0
210	0
7	0
208	0
4	0
247	0
923	0

# **MPE Inventory**

From Facility: McAllen P&DC To Facility: San Antonio P&DC To Facility: 0	
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Data Extraction Date: 04/22/24

	(1)	(2)	(3)
Equipment Type	Current Number	Proposed Number	Difference
ADUS			0
AFCS	2	0	(2)
AFCS 200			0
AFSM100	1	1	0
APBS			0
APPS			0
CIOSS			0
DBCS	7	7	0
DIOSS	1	0	(1)
HOPS			0
HSTS			0
HSUS			0
LCREM	1	1	0
LCTS	1	1	0
LCUS			0
PSM			0
RCS			0
SIPS			0
SPSS			0
USS			0
PIV			0
(enter as needed)			0
(enter as needed)			0

	(4)	(5)	(6)
Equipment Type	Current Number	Proposed Number	Difference
ADUS			0
AFCS			0
AFCS 200			0
AFSM100			0
APBS	3	3	0
APPS			0
CIOSS	2	2	0
DBCS	19	19	0
DIOSS	3	3	0
HOPS			0
HSTS			0
HSUS			0
LCREM	1	1	0
LCTS	3	3	0
LCUS			0
PSM			0
RCS			0
SIPS			0
SPSS			0
USS			0
PIV			0
RBUS	1	1	0
FRS			0

	(7)	(8)	(9)
Equipment Type	Current Number	Proposed Number	Difference
ADUS			0
AFCS			0
AFCS 200			0
AFSM100			0
APBS			0
APPS			0
CIOSS			0
DBCS			0
DIOSS			0
HOPS			0
HSTS			0
HSUS			0
LCREM			0
LCTS			0
LCUS			0
PSM			0
RCS			0
SIPS			0
SPSS			0
USS			0
PIV			0
MaRS			0
FRS			0

(10)	(11)
Excess Equipment	Relocation Costs
0	
2	
0	
0	
0	
0	
0	
0	
1	
0	
0	
0	
0	
0	
0	
0	
0	
0	
0	
0	
0	
0	
	\$0

Mail Processing Equipment Relocation Costs:	\$0	(This number is carried forward to One-Time Costs)
(12) Notes: San Antonio Annex included in MPE inventory.		

# **Customer Service Analysis**

Transfer From Facility: McAllen P&DC

	Digit ZIP Code(s): a Extraction Date									
Dat	a Extraction Date		3-Digit ZIP	Code: 785	3-Digit ZI	P Code:	3-Digit ZI	P Code:	3-Digit ZI	P Code:
			Curi	rent	Curi		Cur		Curr	
1. Collection	Points		Mon Fri.	Sat.	Mon Fri.	Sat.	Mon Fri.	Sat.	Mon Fri.	Sat.
	Number picked	up before 1 p.m.	79	178					#	
	Number picked up b	•	192	114					#	
		d up after 5 p.m.	57	16					#	
	Total Number of	Collection Points	328	308	0 0 0 0				0	0
-	collection boxes	_				0				
_	"local delivery" b		TX-2 D			0				
4. Delivery Pe	erformance Repor	١ .	Quarter/FY	Percent	•					
	% Carriers retur	ning after 1700	Q2 FY23	37.7%						
		Ū	Q3 FY23	38.2%						
			Q4 FY23	37.3%						
			Q1 FY24	46.9%						
		•			l					
5. Retail Unit	Inside Transfer F	rom Facility (Wi	ndow Service	Times)		6.	Business (Bu	lk) Mail Acce	eptance Hours	
	Curre			Proposed				Current		osed
	Start	End	Start	End			Start	End	Start	End
Monday	9am	7pm	9am	7pm		Monday	10:30am	5pm	10:30am	5pm
Tuesday	9am	7pm	9am	7pm		Tuesday	10:30am	5pm	10:30am	5pm
Wednesday	9am	7pm	9am	7pm	•	Wednesday	10:30am	5pm	10:30am	5pm
Thursday	9am	7pm	9am	7pm		Thursday	10:30am	5pm	10:30am	5pm
Friday	9am	7pm	9am	7pm		Friday	10:30am	5pm	10:30am	5pm
Saturday	9am	Noon	9am	Noon		Saturday	Closed	Closed	Closed	Closed
	7. Can customers obtain a local postmark in accordance with applicable policies in the <i>Postal Operations Manual</i> ?  8. Notes: BMEU closes from lunch daily from 12:30 - 1:30pm. McAllen PO is co-located.							es		
Trans	sfer To Facility sfer To Facility mark will be printe	:								

### **One-Time Costs**

MPE Relocation Costs

**Building Modifications** 

Prep on Workroom Floor

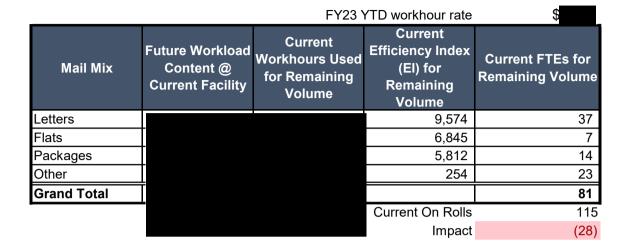
**Employee Relocation** 

Total \$0

Estimated One-Time Cost \$000K

### **Processing**

	McAllen P&DC					
Mail Mix	Current Facility Workload Content	Current Facility Workhours	Current Facility FTEs			
Letters			43			
Flats	_		9			
Packages			28			
Other			29			
Grand Total			109			



Mail Mix	Volume Moving	Current Workhours for Volume Moving		Current FTEs for Volume Moving		Volume Moving @ 15% El WH Imp. = Future Workhours @ Transfer To Facility	FTEs @ 15% EI Imp. @ Transfer To Facility	New Facility Change	\$ Savings
Letters			5,649	6	6,496		5	(1)	\$ 99,041
Flats			5,030	2	5,784		2	-	\$ -
Packages			5,193	14	5,972		12	(2)	\$ 198,083
Other			281	6	324		5	(1)	\$ 99,041
Grand Total				28			24	(4)	\$ 396,165

Estimated Savings Range \$240,000-\$320,000

Estimated Savings Range \$240K - \$320K

Equipment	Current Count	Future Count
AAA		- uture count
ADUS		
AFCS200	2	0
AFSM100AFSM100	1	1
AFTL	'	<u>'</u>
AFTU		
AGV_UP		
AIAFSM		
APBS		
APPS	1	
ASD DA	<del> </del>	
<del>_</del>	<del> </del>	
ATSIIATSU		
ATU	1	1
BCS		
BDS	2	0
CBS		
CFPS		
CFS_DACFS_FACFS		
CIOSS		
COMPACTCOMPACT		
CONTLCONTU	4	4
CVY	1	1
DBCS	7	7
DIOSS DPRCRCULL	1 1	0
EAA		U
ELEC	3	3
EPPS		
FMPCS		
FRESFRES	1	1
FRS		
HDUMP HOPS	2	2
HSTS	<del> </del>	
IJCAFSM	1	0
LAN	1	1
LCREM	1	1
LCUS	1	1
LCUS LMS	1	0
MaRS	<del>                                     </del>	
MSWYB	10	10
PARSPARS_ABPARS		
PIVMS		
PRS		
PSM RBUS	+	
RCS		
SDUS/SIPS		
SPSS		
USS		
VFS	3	0
010 Conveyor Length Tray Transport System		

		Current eWHEP Authorized					
SITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total	
MCALLEN TX PDC	4	22	2	10	1	39	

		Current	051			
ITE	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
MCALLEN TX PDC	\$603,672	\$2,759,157	\$253,043	\$1,004,899	\$113,256	\$4,734,028

Total Maintenance Craft x 1799 Hrs x LDC	¢4 420 255
Labor Rate	\$4,130,355
Total Maintenance EAS x 1783 Hrs x LDC	¢602.672
Labor Rate	\$603,672
Total Annual Cost	\$4,734,028

Current Work Hrs	Future Work Hrs	Work Hrs Delta	FTE Delta	Estimated Cost
		-3598	-2	-\$301,836
		-12481	-7	-\$877,914
		0	0	\$0
		0	0	\$0
		0	0	\$0
		-16079	-9	-\$1,179,750
	Current Work Hrs	Current Work Hrs  Future Work Hrs	-3598 -12481 0 0	-3598 -2 -12481 -7 0 0 0 0 0

IV. Productive Workyear Factors

Productive workyear factors are for use in all decision analysis reports and contracting out versus in-house service analyses. These factors represent the number of workhours in a workyear and are used in conjunction with the local workhour rates (which include compensation and benefits) in order to determine the cost per workyear.

Bargaining Supervisor 1,783 hours 1,799 hours

For productive workyear factors for specific types and levels of employees, please refer to the Workhour Rates Memo. The rates provided in the memo are fully loaded and include fringe benefits, servicewide costs, and applicable lump sum payments.

The site where the latest Workhour Rates Memo is located can be accessed using the following link: https://blue.usps.gov/cape/page2.htm

https://blue.usps.gov/cape/page2.htm

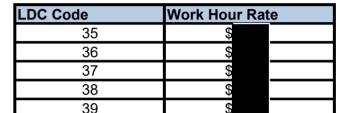
		Future				
E	LDC 35	LDC 36	LDC 37	LDC 38	LDC 39	Grand Total
MCALLEN TX PDC	2	15	2	10	1	30

		Future Cost				
MCALLEN TX PDC	\$301,836	\$1,881,243	\$253,043	\$1,004,899	\$113,256	\$3,554,278
Total Maintenance Craft x 1799 Hrs x LDC Labor Rate	\$3,252,442					
Total Maintenance EAS x 1783 Hrs x LDC Labor Rate	\$301,836					
Total Annual Cost	\$3,554,278					

Savings		Range
Maintenance Craft Work Hour Savings	\$877,914	\$530K - \$700K
Maintenance EAS Work Hour Savings	\$301,836	\$180K - \$240K
Total Annual Savings	\$1,179,750	

Calculation include projected Operational Maintenance hours, 2A - Miscellaneous Equipment hours, 2C – Additional Requirements hours, and LDC 36 FMO hours.

Total Employee Reduction	-9
Craft	7
EAS	2
\$\$\$/FTE	(\$131,083.31)
Notes	



# Logistics McAllen P&DC

Route	<b>Current Annual Mileage</b>	Annual Mileage Change	RPM	<b>Current Annual Cost</b>	<b>Proposed Annual Cost</b>	<b>Annual Cost Change</b>
75092 HCR						(\$1,500,592.95)
751FE HCR						(\$576,147.01)
77027 HCR						(\$329,393.28)
780M4 HCR						(\$63,721.83)
783L6 HCR						(\$316,633.63)
78533 HCR						\$0.00
<b>Grand Total</b>						(\$2,786,488.69)
						\$1.7M - \$2.2M

|--|